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system for the DOTA because it supports data in concession leases, permits, customer information, statistics, space management, and billing.

7. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the goods, services or construction.

Air IT provided the attached memo to DOTA stating that HNI is the only Hawaii based vendor that can perform IT support services for their product.

8. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.

Air IT relies on locally based IT business partners to provide on-site support rather than contracting directly with customers. Contracting with HNI will reduce travel cost and response time to the State since they are based in Hawaii.

9. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	E-mail Address
Amy Saito	Airports Division	808-838-8678	amy.saito@hawaii.gov

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-122, Subchapter 15, Cost or Pricing Data if required.

**All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
I certify that the information provided is to the best of my knowledge, true and correct.**

Department Head Signature

Date

For Chief Procurement Officer Use Only

Date Notice Posted: 6.2.14

Submit written objection to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

Approval is granted for the period of 5/28/2014 – 5/27/2015 and is based on the department's representation that Hoike Networks, Inc. is the exclusive partner for PROPworks software and professional services in the State of Hawaii. Sole source contracts in excess of \$100,000 require cost or pricing data pursuant to HAR chapter 30122, subchapter 15 and are required to be documented in the procurement/contract file. This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112 shall apply (i.e. vendor is required to be compliant on the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting System. Copies of the HCE certificate and awards posting are required to be documented in the procurement/contract file. If there are any questions, please contact Donn Tsuruda-Kashiwabara at 586-0565 or donna.tsuruda-kashiwabara@hawaii.gov

☒ Approved

☐ Disapproved

☐ No Action Required



Chief Procurement Officer Signature

6/24/14
Date



Sent via Electronic Mail

Wednesday, December 18, 2013

Mr. Scott Watanabe
Hoike Networks, Inc. dba Pacxa
1000 Bishop Street, Suite 701
Honolulu, Hawaii 96813

Dear Scott,

Re: AirIT Partnering Agreement in Hawaii

Air-Transport IT Services, Inc. (AirIT) would like to confirm that Hoike Networks is our exclusive partner for PROPworks® software and professional services in the State of Hawaii. The term is for the period between January 1, 2014 and June 30, 2015 and is subject to the terms and conditions of our partnering agreement. Should you have any questions, please do not hesitate to contact me at 407-370-4664, extension 303.

Thank you for your continued support and I look forward to continuing our relationship with Hoike Networks.

Respectfully,
Air-Transport IT Services, Inc.

Chris Keller
President & COO